



## Project REEF Community Services and Infrastructure Committee (CSIC) Socio-Economic Engagement Summary Report - 2024

Ridley Island Energy Export Facility Limited Partnership  
Issued May 6, 2025

## **EXECUTIVE SUMMARY**

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The Ridley Island Energy Export Facility (REEF; the Project) will include the construction and operation of a bulk liquids storage facility, including a new jetty at Ridley Island, near Prince Rupert, British Columbia (BC), Canada. The Project is located within the territories of the Gitga'at First Nation, Gitxaala Nation, Kitselas First Nation, Kitsumkalum First Nation, Lax Kw'alaams Band, and Metlakatla First Nation.

Project REEF is committed to managing the socio-economic effects associated with the construction of the Project, and potential associated impacts on the local community.

In the Environmental Effects Evaluation/Application for an Environmental Assessment Certificate (EEE/Application) issued for Project REEF, the Project committed to establishing a Community Services and Infrastructure Committee (CSIC or Committee) comprised of individuals representing designated organizations.

In 2022, REEF established the Community Services and Infrastructure Committee (CSIC). The mandate of the Committee is intended to monitor the socio-economic impacts of the Project and effectiveness of measures to reduce impacts to the local communities in the vicinity of the Project, during the construction phase.

The purpose of this report is to provide an annual update on the engagement activities of the Committee, and produce a reporting mechanism with respect to measures of project effects and indicators developed through the Community Services and Infrastructure Committee, related to socio-economic conditions, community services and infrastructure, and community well-being. The scope focuses on local communities in the vicinity of the Project with the following groups represented on the Committee:

- Representatives from Gitga'at First Nation; Gitxaala Nation; Kitselas First Nation; Kitsumkalum First Nation; Lax Kw'alaams Band; and Metlakatla First Nation.
- City of Prince Rupert
- District of Port Edward
- Prince Rupert Port Authority
- Prince Rupert Chamber of Commerce
- Northern Health
- First Nations Health Authority
- Project REEF / AltaGas
- An independent facilitator for the Committee

AltaGas monitored the Effects, Indicators and Thresholds/Targets throughout the 2024 year and completed quarterly reports on the Effects, Indicators and Thresholds/Targets, which were distributed to the Committee members prior to each quarterly meeting. Of the ten (10) Effects and Indicators identified by the Committee to be monitored, AltaGas met all of them in 2024.

## INTRODUCTION

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The Ridley Island Energy Export Facility (REEF), will include the construction and operation of a bulk liquids storage facility, including a new jetty at Ridley Island, near Prince Rupert, British Columbia, Canada.

The Project will be built and managed day-to-day through a joint venture partnership between AltaGas Ltd. (AltaGas) and Vopak Development Canada Inc. (Vopak), with team members from AltaGas leading the development.

REEF will facilitate the export of liquefied petroleum gases (LPGs), methanol, and other bulk liquids that are vital for everyday life. REEF is strategically located to contribute to British Columbia's growing export advantage, with the Port of Prince Rupert being established as an important energy export hub for the province.

The Project is also within, or near, the territories of the Gitga'at First Nation; Gitxaala Nation; Kitselas First Nation; Kitsumkalum First Nation; Lax Kw'alaams Band; and Metlakatla First Nation.

## PROJECT CONSTRUCTION ACTIVITY SUMMARY

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Project REEF consists of two main project component areas: 1) Marine, 2) Uplands.

### 2024 Project Construction Activities :

- |           |  |
|-----------|--|
| Q1 2024 : | Pre-construction activities included tree clearing, burning of unsalvageable timber, mulching and uplands site dewatering activities.  |
| Q2 2024 : | Activities included burning of unsalvageable timber, uplands site dewatering activities, and erosion and sediment control as needed. Final Investment Decision (FID) was reached on May 29 <sup>th</sup> , 2024.   |
| Q3 2024 : | Marine construction activities began in Q3 2024 that included pre-fabrication of pier trestles and marine piling activities for jetty construction. Civil construction activities in the uplands included improvements within the Rail, Road and Utility Corridor and preparations for uplands civil construction activities. The Watson Island Camp, operated by a third party, opened in July 2024, in anticipation of the increased workforce expected in Q3 and Q4 2024. |
| Q4 2024 : | Uplands construction activities included overburden removal, rock blasting, site grading, tree clearing activities, and construction of foundations for the rail offloading area. Marine construction activities continued.  |

## SOCIO-ECONOMIC MONITORING

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The Project identified socio-economic effects and mitigation measures in its Environmental Effects Assessment/Application for an Environmental Assessment Certificate (EEE/Application). These included effects to healthcare, housing, and traffic that could arise during the construction phase of the Project. Monitoring occurred in the following areas:

- Prince Rupert
- Port Edward
- Terrace; and

- Identified Indigenous Communities.

The Community Services and Infrastructure Committee identified ten (10) Socio-Economic Effects and associated Indicators and Thresholds/Targets to be monitored during the construction phase of the Project, which include: Market Housing, Rental Housing, Accommodations, Health Care Services, Emergency Response, Traffic volume and safety in Prince Rupert, Highway Traffic, Flight activity to Prince Rupert and Terrace, Code of Conduct, and Local Employment Rates.

The Committee also provided a platform to raise other potential effects that could include anecdotal evidence and community liveability.

The Effects, Indicators and Thresholds/Targets were selected based on the commitments AltaGas made during the Environmental Assessment process in combination with the availability and accessibility of data to monitor factors that were within the Project's control.

## **REPORTING ON EFFECTS, INDICATORS, THRESHOLDS/TARGETS**

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AltaGas monitored the Effects, Indicators and Thresholds/Targets throughout the 2024 year. AltaGas completed quarterly reports on the Effects, Indicators and Thresholds/Targets and distributed these to the Committee members prior to each quarterly meeting.

Of the ten (10) Effects and Indicators identified by the Committee to be monitored, AltaGas met all of them in 2024.

The quarterly reports measuring the Effects, Indicators Thresholds/Targets for 2024 are included in Appendix A.

## **2024 COMMITTEE ACTIVITIES**

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The CSIC Committee established a quarterly meeting series framework.

Four (4) meetings were held with the Committee in 2024. Due to a restructure in internal Project REEF resourcing, two (2) meetings were held in Q2 2024.

*Quarterly update meeting dates:*

- Q2 2024: April 18, 2024 (Provided a Q1 2024 update)
- Q2 2024: June 13, 2024
- Q3 2024: September 10, 2024
- Q4 2024: December 13, 2024

During the quarterly meetings, the Project provided an overview of project activities during the reporting period, including an update on construction activities, and completed a review the reporting metrics from the previous quarter's reporting period.

Minutes from the 2024 quarterly meetings are provided in Appendix B and all minutes have been approved by the Committee.

## APPENDIX A : 2024 QUARTERLY REPORTS ON EFFECTS, INDICATORS, THRESHOLDS/TARGETS



Project REEF Community Services and Infrastructure Committee (CSIC) Socio-Economic Engagement Summary Report - 2024  
Report on 2024 Quarterly Metrics

Potential Effect of Project Construction	Indicators*	Threshold/Target	Potential Data Source	Tracking Frequency	Report Q4 2024 Metrics	Report on Q3 2024 Metrics	Report on Q2 2024 Metrics	Report on Q1 2024 Metrics
Market Housing	Number of houses purchased by AltaGas employees and contractors	No houses purchased and no change to market housing conditions	AltaGas	Quarterly	Zero (0) houses purchased	Zero (0) houses purchased	Zero (0) houses purchased	Zero (0) houses purchased
Rental Housing	Number of project workers in rental housing	Maximum of 5 rental houses used by AltaGas	AltaGas	Quarterly	Zero (0) rentals	Two (2) rentals  July: 2 August: 2 September: 1	Two (2) rentals	Two (2) rentals
Accommodations	Number of project workers housed in local camps, hotels	Local camps used once project employs 40 to 50 construction workers who require accommodation  Use of local hotels for short-term accommodation	AltaGas, Horizon North Watson Island Camp	Quarterly	<i>Camp Peak Accommodations:</i>  October: 111/day November: 133/day December: 143/day  <i>Short Term Accommodations:</i>  October: 0 November: <ul style="list-style-type: none"><li>- 1 Calgary personnel, 1-night stay</li><li>- Approx. average of 25 field personnel for 16 nights</li></ul> December: 3 Calgary personnel, 3-night stay each	Camp Opened: July 22, 2024  <i>Camp Peak Accommodations:</i>  July: 37/day August: 59/day Sept: 86/day  August: One (1) Calgary-based personnel, four (4) nights in local hotel.  September: One (1) Calgary-based personnel, four (4) nights in local hotel.	Utilizing hotels for short-term accommodation  ~Approx. 15 hotels per day per quarter	Utilizing hotels for short-term accommodation  ~Approx. 4 hotels per day per quarter

Project REEF Community Services and Infrastructure Committee (CSIC) Socio-Economic Engagement Summary Report - 2024  
Report on 2024 Quarterly Metrics

Health Care Services	Number of ER visits for AltaGas- related (occupational) accidents/injuries Number of ER visits for non- occupational visits	Up to 10 hospital/medical visits per year from any cause **			<i>Occupational: 2</i> <table><tr><td>Month</td><td>Hospital</td><td>Admitted</td><td>Emergency Services Response</td><td>Emergency Room</td></tr><tr><td>October</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>November</td><td>1</td><td>No</td><td>No</td><td>Yes</td></tr><tr><td>December</td><td>1</td><td>No</td><td>No</td><td>Yes</td></tr></table> <i>Non-Occupational: 3</i> <table><tr><td>Month</td><td>Hospital</td><td>Admitted</td><td>Emergency Services Response</td><td>Emergency Room</td></tr><tr><td>October</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>November</td><td>2</td><td>No</td><td>No</td><td>Yes</td></tr><tr><td>December</td><td>1</td><td>No</td><td>Yes</td><td>Yes</td></tr></table> Total hospital visits for 2024 = 5  All were admitted to ER	Month	Hospital	Admitted	Emergency Services Response	Emergency Room	October	N/A	N/A	N/A	N/A	November	1	No	No	Yes	December	1	No	No	Yes	Month	Hospital	Admitted	Emergency Services Response	Emergency Room	October	N/A	N/A	N/A	N/A	November	2	No	No	Yes	December	1	No	Yes	Yes	Zero (0) to date	Zero (0) to date	Zero (0) to date
	Month				Hospital	Admitted	Emergency Services Response	Emergency Room																																								
October	N/A	N/A	N/A	N/A																																												
November	1	No	No	Yes																																												
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Month	Hospital	Admitted	Emergency Services Response	Emergency Room																																												
October	N/A	N/A	N/A	N/A																																												
November	2	No	No	Yes																																												
December	1	No	Yes	Yes																																												
Number of in-patient admissions	AltaGas	Quarterly	Number of in-patient admissions for 2024 = 0	Zero (0) to date	Zero (0) to date	Zero (0) to date																																										
Emergency Response	Number of police, fire and ambulance responses	Up to 5 emergency services responses per year	AltaGas	Quarterly	One (1) ambulance response in December for non-occupational health care incident	Zero (0) to date	Zero (0) to date	Zero (0) to date																																								
Traffic volume and safety in Prince Rupert	Number of vehicle incidents reported by AltaGas related to construction	Up to 5 vehicle incidents per year	AltaGas	Quarterly	Zero (0) to date	Zero (0) to date	Zero (0) to date	Zero (0) to date																																								
	Number of bus trips between the Project site and camp	Up to 20 daily bus roundtrips to and from the Project site to camp			Currently bussing personnel daily to and from the Project site to camp and utilizing carpooling to minimize Prince Rupert traffic.				Not yet at crew capacity for utilizing bussing services.	Not yet at crew capacity for utilizing bussing services																																						

Project REEF Community Services and Infrastructure Committee (CSIC) Socio-Economic Engagement Summary Report - 2024  
Report on 2024 Quarterly Metrics

Highway traffic	Number of project workers commuting to Prince Rupert from out of town by automobile	Carpooling or bus transportation provided to limit number of vehicles on the road  Workforce staying in camp or local accommodation to avoid daily commute	AltaGas	Quarterly	Bussing approx. 60-70 personnel monthly.  Currently bussing personnel to and from the Terrace airport to camp on cross-shifts using coach buses, as well as utilizing carpooling for Senior Leadership, to minimize highway traffic.	Began bussing mid-September.  Approx. fifty (50) personnel.	Currently utilizing carpooling for field staff	Currently utilizing carpooling for field staff
Flights to YPR and YXT	Number of construction personnel flying in/out of Prince Rupert and Terrace airports	Minimal impact on commercial flight availability for residents	AltaGas Committee members	Quarterly	October: 223 Construction Personnel, 0 Calgary Personnel  November: 247 Construction Personnel, 1 Calgary Personnel  December: 270 Construction Personnel, 3 Calgary Personnel  <b>Note:</b> 2-week cross shift for Construction Personnel. Majority of personnel are flying in and out of Terrace.	July: 16 Construction Personnel, 4 Calgary Personnel Total: 20  August: 23 Construction Personnel, 9 Calgary Personnel Total: 32  September: 65 Construction Personnel, 6 Calgary Personnel Total: 71	Nineteen (19) construction personnel	Four (4) construction personnel
Code of Conduct	Code of Conduct violations or security incidents with potential to impact the community	Up to 5 violations with the potential to impact the local community	AltaGas Horizon North Watson Island Camps	Quarterly	Zero (0) to date	Zero (0) to date	Zero (0) to date	Zero (0) to date



Project REEF Community Services and Infrastructure Committee (CSIC) Socio-Economic Engagement Summary Report - 2024  
Report on 2024 Quarterly Metrics

Local employment rates	Percentage of the workforce who are from the local area versus from outside the local area ***	70 local workers (at peak construction)	AltaGas	Quarterly, with projections for the coming three months and actuals for the current month	October: 32% (40 local out of 125)  November: 30% (51 local out of 170)  December: 27% (50 local out of 183)	July: 33% (13 local out of 39)  August: 32% (19 local out of 60)  September: 21% (21 local out of 102).	Fifty-one percent (51%) local workforce for marine and terrestrial construction activities.	Eighty-percent (80%) local workforce to date for pre-construction activities
Other potential effects	Anecdotal evidence/general discussion at each meeting	N/A	Committee members	Quarterly	No comments	No comments	No comments	No comments
	Community Livability – Anecdotal discussion	N/A	Committee members	Quarterly	No comments	No comments	No comments	No comments

*\*Measurable parameters for which data is available*  
*\*\* REEF’s goal is zero incidents*  
*\*\*\* Local defined as individuals from the communities listed in the areas for monitoring*

Additional potential indicators once REEF’s Health and Medical Services Plan is in place:

Medical Notes/Occupational Safety Assessments for individuals: Number of notes/assessments requested from a Northern Health Authority or Organization.

## APPENDIX B : 2024 MEETING MINUTES

April 18, 2024

10:00am PST, Teams Meeting

## CSIC Q1 2024 Meeting

### Attendees:

AltaGas: Jennifer Osmar, Caylie Boucher, Hannah Atchison, Shawn Campbell, Sarah Barcelo

Facilitator: Patti-Schom-Moffat

Kitselas First Nation: Jane Hauser

Kitsumkalum First Nation: Quinton Ball

Metlakatla First Nation: Jane Calvert

Prince Rupert Port Authority: Brittany Pederson

Northern Health: Stephanie Powell-Hellyer

City of Terrace: Michael Pucci

## Minutes

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For future communications related to the Committee, please include Sarah Barcelo at [sarah.barcelo@altagas.ca](mailto:sarah.barcelo@altagas.ca) and Caylie Boucher at [caylie.boucher@altagas.ca](mailto:caylie.boucher@altagas.ca)

Community Investment initiatives are managed outside of the CSIC committee. Please contact Hannah Atchison at [hannah.atchison@altagas.ca](mailto:hannah.atchison@altagas.ca) for any Community Investment inquiries.

### Review and approve Q4 2023 Meeting Minutes

- No comments

### Project REEF Update

- Site clearing activities (December 2023 – March 2024).
- Burning activities, using air curtain burners to increase efficiency and minimize smoke impacts to neighbouring communities (6 weeks).
- Archaeological field work, including harvesting of Culturally Modified Trees.
- De-watering activities, using finger drains to desaturate overburden prior to removal (March 1 – approximately mid June).
- Small crews performing the work until early to mid-June.

### Effects and Indicators (Housing)

- Suggesting a change in the threshold target metric. Leave the number of houses purchased by AltaGas employees and contractors but remove no change to market housing conditions. Change in market housing conditions are outside the influence of the Project.
  - Mike: suggests leaving the metric but acknowledge that they are linked. AltaGas monitors houses purchased. If we purchase a house, AltaGas monitors housing conditions to address the impact on the available houses on the market.

**Review Q4 2023 Reporting Metrics**

- Reminder that metrics were decided on as a committee that were reasonable and can be measured.
- Community impacts are low at this time so nothing to add for the anecdotal discussion. (Quinton Ball)

**Messages on Health Services:**

- AltaGas understands the challenges and constraints regional health care services are faced with at the moment.
- Our main goal is to not impact regional health and medical services.
- Right now, we have a very small workforce who are local and already part of the community.
- We are trying to maintain as much of a local workforce as possible.

**Questions:**

1. When will activities lead to 40-50 contracting staff? Will this threshold ever be reached? (Jane Calvert)
  - Yes, anticipating at the end of Q2 for overburden removal and rock blasting.
2. Will camp employees be local or brought from outside Prince Rupert? (Jane Calvert)
  - Primarily local but some will be brought in depending on skills available and skills required.
3. Will there be burning onsite in the future? (Brittany Pederson)
  - A small section of trees will be taken down in November and a short burning period will occur following that in December or into the new year.
4. How can we ensure community members are aware of the work being done through the CSIC Committee?
  - Suggested action to print out committee charter and metrics and make accessible in the downtown office.
5. What percentage of Camp workers are or will be local?
  - AltaGas will provide an update at the next quarterly meeting.

**Final Remarks and Next Meeting**

- The next meeting will be scheduled for June 2024 and we are suggesting that we may meet in person. Committee is open to a hybrid option.

June 26, 2024

## CSIC Q2 2024 Meeting

Meeting Date: June 13, 2024 | 10:00am PST, Teams Meeting/AltaGas Office

### Attendees:

AltaGas: Caylie Boucher, Hannah Atchison, Sarah Barcelo  
Facilitator: Patti-Schom-Moffat  
Gitga'at First Nation: Chris Picard, Nicole Robinson  
Gitxaala Nation: James Herbert  
Kitselas First Nation: Jane Hauser  
Kitsumkalum First Nation: Quinton Ball  
Metlakatla First Nation: Jane Calvert  
Northern Health: Stephanie Powell-Hellyer  
City of Terrace: Michael Pucci

## Minutes

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Community Investment initiatives are managed outside of the CSIC committee. Please contact Hannah Atchison at [hannah.atchison@altagas.ca](mailto:hannah.atchison@altagas.ca) for any Community Investment inquiries.

### Summer Safety Moment

#### Review and approve Q1 2024 Meeting Minutes

- No comments or questions on Q1 2024 meeting minutes.

#### REEF FID Presentation

- May 30<sup>th</sup> press release announcing a positive final investment decision.
- Committed to continuing to work with local businesses where possible.
- Currently working with local suppliers to prepare for construction execution.
- Overview of completed pre-construction activities to date.
- Overview of upcoming construction activities on land and in the water.
- Was everyone aware of the FID?
  - Kitselas wasn't surprised.
  - No comments from other participants.

#### Review Q2 2024 Report on Q1 2024 Reporting Metrics

- Review of Effects and Indicators.
- Suggestion to show new quarterly update on the left and cumulative update on the far-right column on Effects and Indicators table.

*Update on metrics:*

- Zero houses have been purchased by AltaGas employees and contractors.
- Currently two rental houses and the potential for three by next quarterly update.
- Local camp is preparing to open and will be operational by the next quarterly update.
- Zero hospital visits.
- Zero emergency response incidents.
- Zero vehicle incidents.
- Trips between camp and site, not yet relevant because the camp hasn't opened.
- Carpooling for field staff and Terrace crew.
- 4 construction crew flying in/out.
- Zero code of conduct violations.
- 80% local workforce to date for pre-construction activities.
- No additional anecdotal discussions.

**Q&A:**

1. How many contractors are expected at the camp over summer?
  - o Approximately 100 (40-50 contractors for uplands construction, and 40-50 contractors for jetty construction).
2. What is our expected peak workforce? When do we expect to reach it?
  - o 250-300 workers. Mid-late 2025.
3. Can we track metrics of how we ramp up, when we expect more crews to come in?
  - o AltaGas will continue to provide quarterly updates on changes to workforce.
4. How many FTE will there be during operations?
  - o Approximately 40.
5. 80% local workforce to date for pre-construction activities. Is there a number of known contractors local to Terrace?
  - o Timber Baron Contracting out of Terrace was used for tree clearing; approximately 20 workers.
6. Are there opportunities to support health care services and initiatives?
  - o There may be opportunities to do so. Community investment falls outside of the CSIC Charter.
  - o AltaGas welcomes all inquiries regarding community investment initiatives.
  - o Please send all community investment inquiries to Hannah Atchison, Community and Indigenous Relations Advisor at [hannah.atchison@altagas.ca](mailto:hannah.atchison@altagas.ca)

**Final Remarks and Next Meeting**

- The next meeting will be scheduled for mid-September 2024.
- AltaGas will send out a survey in late August to gauge for interest/availability for a hybrid meeting.



September 17, 2024

## CSIC Committee | Q3 2024 Meeting

**Meeting Date:** September 10, 2024 | 1:00pm PST, Teams Meeting

**Attendees:**

AltaGas: Caylie Boucher, Hannah Atchison, Sarah Barcelo, James Flemming  
Facilitator: Patti-Schom-Moffat  
Gitga'at First Nation: Nicole Robinson  
Gitxaala Nation: Heather Johnston  
Kitselas First Nation: Jane Hauser  
Kitsumkalum First Nation: Quinton Ball  
Lax Kw'alaams Band: Mark Bowler  
Metlakatla First Nation: Jane Calvert  
Northern Health: Stephanie Powell-Hellyer, Helena Mirzabeigi  
City of Terrace: Michael Pucci  
City of Prince Rupert:  
District of Port Edward:  
Prince Rupert Chamber of Commerce:  
First Nations Health Authority: Erin Nielsen

### *Minutes*

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For future communications related to the Committee, please include Sarah Barcelo at [sarah.barcelo@altagas.ca](mailto:sarah.barcelo@altagas.ca) and Caylie Boucher at [caylie.boucher@altagas.ca](mailto:caylie.boucher@altagas.ca)

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**Fall Safety Moment**

- Fall Safety Tips.

**Approve Q2 2024 Meeting Minutes**

- No comments received.
- Invitation to send feedback directly to AltaGas following the meeting if any concerns arise.

**REEF Q3 2024 Update Presentation**

- Restructure within AltaGas construction team. Two new construction managers are replacing Shawn Campbell.
- Provided overview and update on current construction activities on land and in water.
- The presentation will be distributed with meeting minutes.

- AltaGas committed to an email update to Committee members on the location of off-site overburden disposal.

**Review Q3 2024 Report on Q2 2024 Metrics**

- Review of Effects and Indicators.
- This is meant to be a living document and was always open to being revised and added to.
- We needed to find something that was measurable.

*Update on metrics:*

- *Market housing: 0 houses purchased. No effect on housing availability.*
- *Rental housing: 2 houses rented at one time, not a cumulative number.*
- *Accommodation: Camp opened in mid-July. Hotels were short term accommodation before the hotel opened.*
- *Health care services: non-occupational self-reporting required. 0 reported hospital visits to date.*
- *Emergency response: 0 to date.*
- *Traffic volume and safety in Prince Rupert: carpooling is being used from camp to site, bussing is not yet being used, not at capacity.*
- *Highway traffic: carpooling being used.*
- *Flights to YPR and YXT: 19 construction personnel.*
- *Code of conduct: no violations*
- *Local employment: 51% of workforce was local. Is percentage the most accurate presentation of the data? Where it was 80% in the previous quarter, what was it 80% of? There could be more local people but it may be a smaller percentage because of number of workers on site.*
  - *Suggest using local and non-local hours worked.*
  - *Number of local workers can be calculated (FTEs) from hours.*
- *Other potential effects: none raised.*

**Q&A:**

1. Are there busses from Terrace that can bring workers back to Terrace each night? Will ALA tolerate the commute?

Currently we do not have a workforce to support busing out of Terrace. We will evaluate on a case-by-case basis.

2. What is the rationale for not removing the overburden during the driest season (summer)?

AltaGas has been working to confirm organic disposal storage plans on Ridley Island with PRPA for Project REEF. As noted at the September 10th meeting, some of the organic material may require disposal at an off-island location. The start of the overburden removal schedule has experienced a slight delay but is due to kick off week of September 16<sup>th</sup>, 2024 as we work to finalize execution plans including options.

3. What are the working staff hours for Terrace-based contractors? Is there an ability to report on skilled labour taken from Terrace and directed to Prince Rupert?

AltaGas is working to refine our local employment reporting figures and will have more detailed figures to share at the next meeting. We will work to isolate the Terrace working-hours metric.



**Ridley Island Energy Export Facility**

532 3rd Avenue West, Prince Rupert  
British Columbia, Canada V8J 3L7

**Final Remarks and Next Meeting**

- Meeting minutes and presentation will be distributed by Sarah.
- The next meeting will be scheduled for the end of November.
- AltaGas will schedule the next meeting for one (1) hour, as we haven't used the entire 90 minutes yet.
- Please reach out whenever. Don't wait until the next meeting!

December 19, 2024

## CSIC Committee | Q4 2024 Meeting

**Meeting Date:** December 13, 2024 | 9:30am PST/10:30am MST, Teams Meeting

**Attendees: (meeting attendees bolded)**

AltaGas: **Caylie Boucher, Hannah Atchison, Signi Solmundson, Sarah Barcelo, James Flemming**

Facilitator: **Patti-Schom-Moffat**

Gitga'at First Nation: **Marcelle Moreira**

Gitxaala Nation: Heather Johnston (Not available)

Kitselas First Nation: **Jane Hauser**

Kitsumkalum First Nation: **Quinton Ball**

Lax Kw'alaams Band: **Jade Dudoward**

Metlakatla First Nation: Jane Calvert

Northern Health: Stephanie Powell-Hellyer, **Helena Mirzabeigi**

Prince Rupert Port Authority: **Brittany Pederson**

City of Terrace: Michael Pucci

City of Prince Rupert:

District of Port Edward:

Prince Rupert Chamber of Commerce:

First Nations Health Authority: **Erin Nielsen**

### *Minutes*

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For future communications related to the Committee, please include Sarah Barcelo at [sarah.barcelo@altagas.ca](mailto:sarah.barcelo@altagas.ca) and Caylie Boucher at [caylie.boucher@altagas.ca](mailto:caylie.boucher@altagas.ca)

Community Investment initiatives are managed outside of the CSIC committee. Please contact Hannah Atchison at [hannah.atchison@altagas.ca](mailto:hannah.atchison@altagas.ca) for any Community Investment inquiries.

AltaGas has a new Manager of Community and Indigenous Relations, Signi Solmundson. Signi is working out of our Prince Rupert office.

#### **Winter Safety Moment**

- Winter Safety, Indoors and Outdoors.

#### **Approve Q3 2024 Meeting Minutes**

- No objections.

#### **REEF Q4 2024 Update Presentation**

- Please refer to the attached presentation.

- No questions on the project activities.

**Review Q4 2024 Report, reporting on Q3 2024 Metrics**

- Sarah will work to schedule meetings earlier in the quarter now that internal process of reporting metrics has been defined
- Review of Effects and Indicators.
- This is meant to be a living document and was always open to being revised and added to.
- AltaGas acknowledges the reduction in the local workforce over Q3 2024. This is primarily because two of the largest contractors onsite (VanPile and Morgan) are both non-local. VanPile performs specialized work. Morgan is completing construction work. The Request for Proposal on the construction work went out to local and non-local vendors and a non-local vendor was awarded due to competitiveness.

*Update on metrics:*

- *Market housing: 0 houses purchased. No effect on housing availability.*
- *Rental housing: 2 houses rented at one time, not a cumulative number.*
  - Two (2) rentals: July: 2, August: 2, September: 1
- *Accommodation: Camp opened July 22, 2024.*
  - Camp Peak Accommodations:
    - July: 37/day
    - August: 59/day
    - Sept: 86/day
  - Hotel Accommodations
    - August: One (1) Calgary-based personnel, four (4) nights in local hotel.
    - September: One (1) Calgary-based personnel, four (4) nights in local hotel.
- *Health care services: non-occupational self-reporting required. 0 reported hospital visits to date.*
- *Emergency response: 0 to date.*
- *Traffic volume and safety in Prince Rupert: carpooling is being used from camp to site, bussing is not yet being used, not at capacity.*
- *Highway traffic:*
  - Carpooling for July and August.
  - Began bussing mid-September.
    - Approx. fifty (50) personnel.
- *Flights to YPR and YXT:*
  - July:
    - 16 Construction Personnel, 4 Calgary Personnel
    - Total: 20
  - August:
    - 23 Construction Personnel, 9 Calgary Personnel
    - Total: 32
  - September:
    - 65 Construction Personnel, 6 Calgary Personnel
    - Total: 71
- *Code of conduct: no violations*
- *Local employment:*
  - July: 33% (13 local out of 39)
  - August: 32% (19 local out of 60)
  - September: 21% (21 local out of 102).

- *Other potential effects: None identified.*
- *AltaGas is planning a career fair in the new year and will inform the committee members of the date when it is scheduled.*

**Q&A (Q4 2024):**

1. What is the purpose of the report?

Committee collaborated to develop metrics to measure against commitments made in the environmental assessment.

**Final Remarks and Next Meeting**

- Meeting minutes and presentation will be distributed by Sarah.
- We are mindful of this last meeting being schedule so late into Q4. The next meeting will be scheduled for early February. We are open to feedback on this.
- Please reach out whenever. Don't wait until the next meeting!